وزارة البلديات والإسكان

Ministry of Municipalities and Housing

User Guide for the

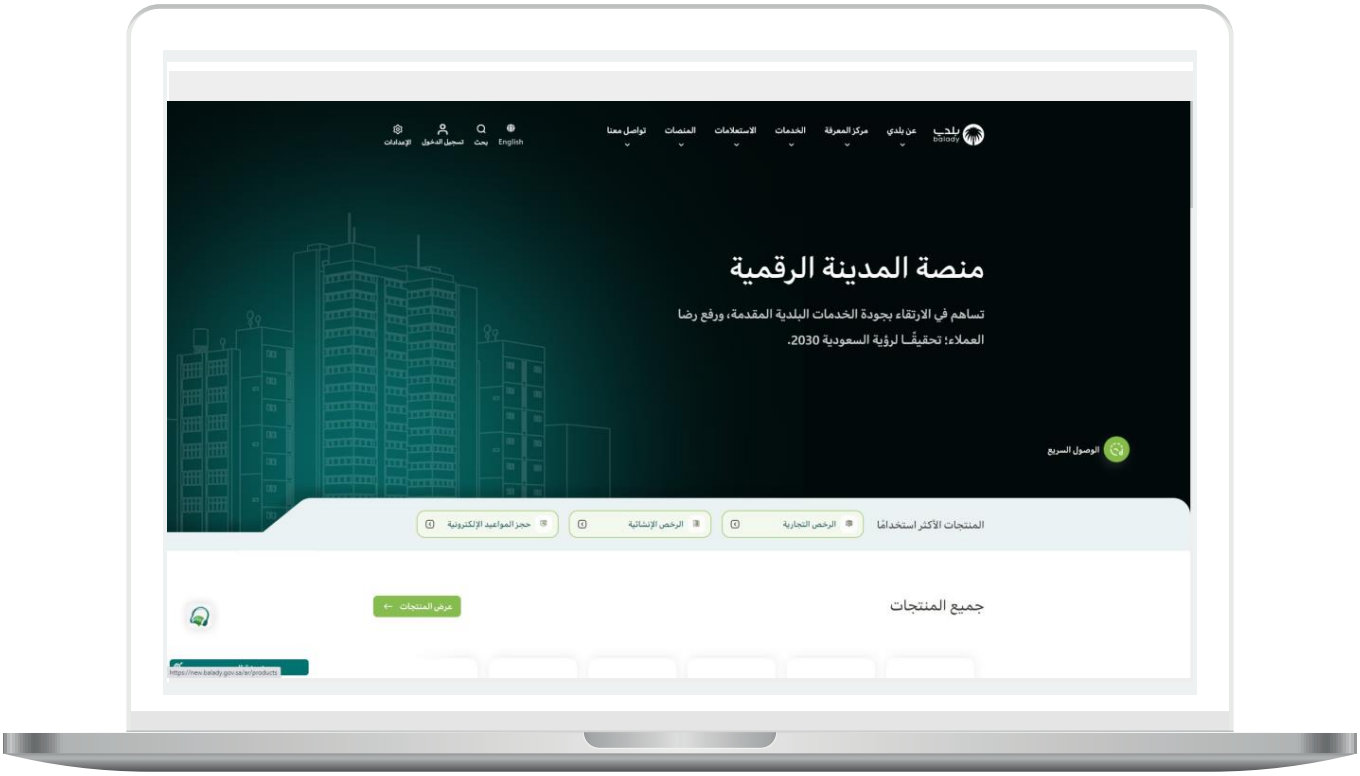
Collective Housing Investment Service

Beneficiary's Copy

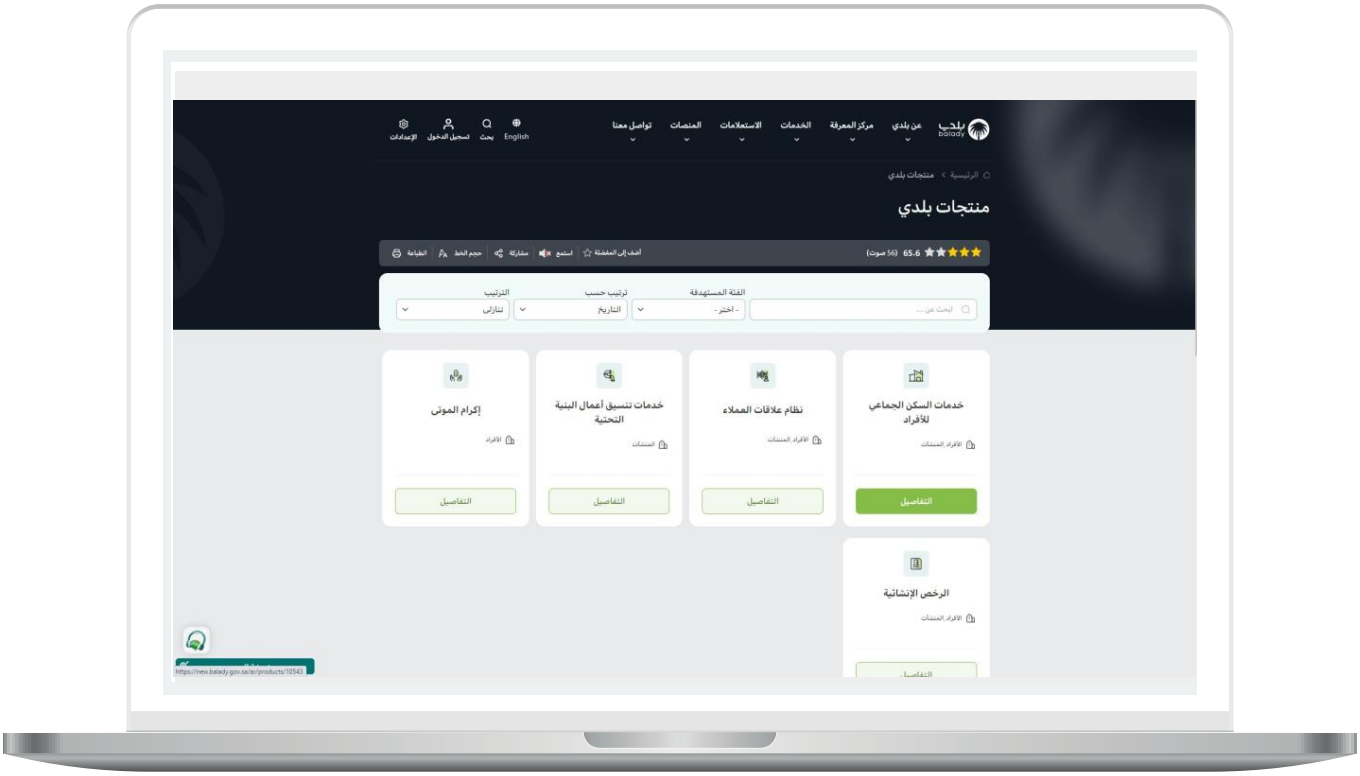
Steps to Request the Service

1) Once logged into the Balady platform, the platform's main screen will appear, as shown in the screenshot below.

To start the service application, the user must click the (**View Products**) button.

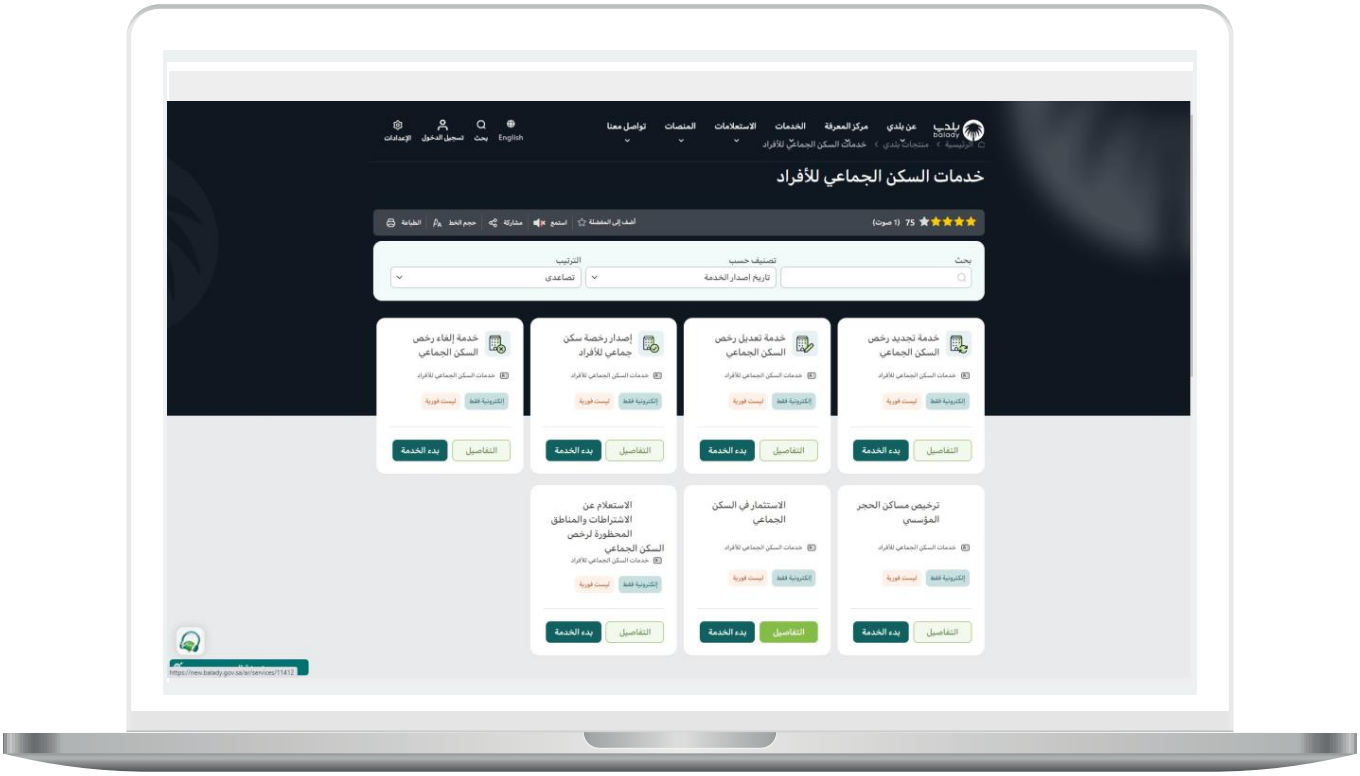


2) The following screen then appears, displaying the Balady products, where the user selects (**Collective Housing Services for Individuals**).

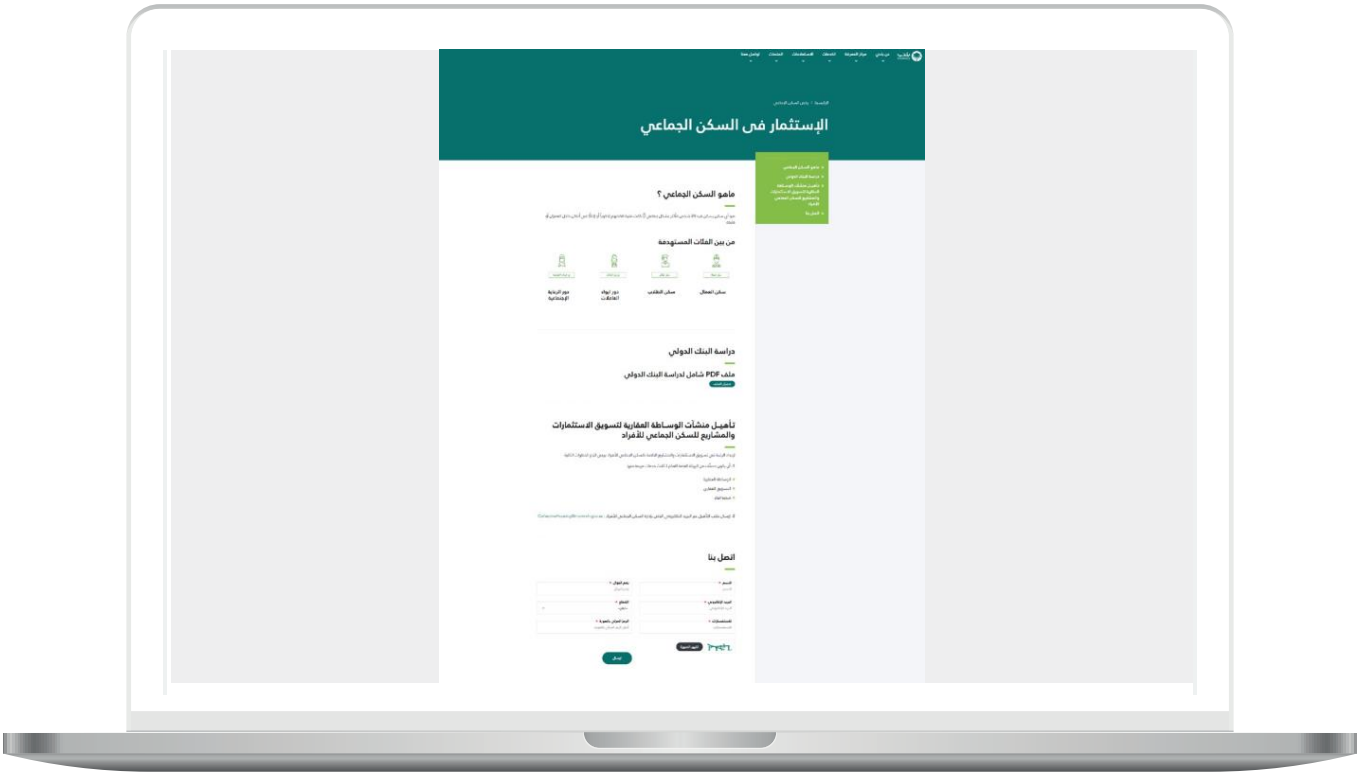


3) The following screen appears, displaying the Collective Housing Services for Individuals section, where the user selects (**Collective Housing Investment**) as shown below.

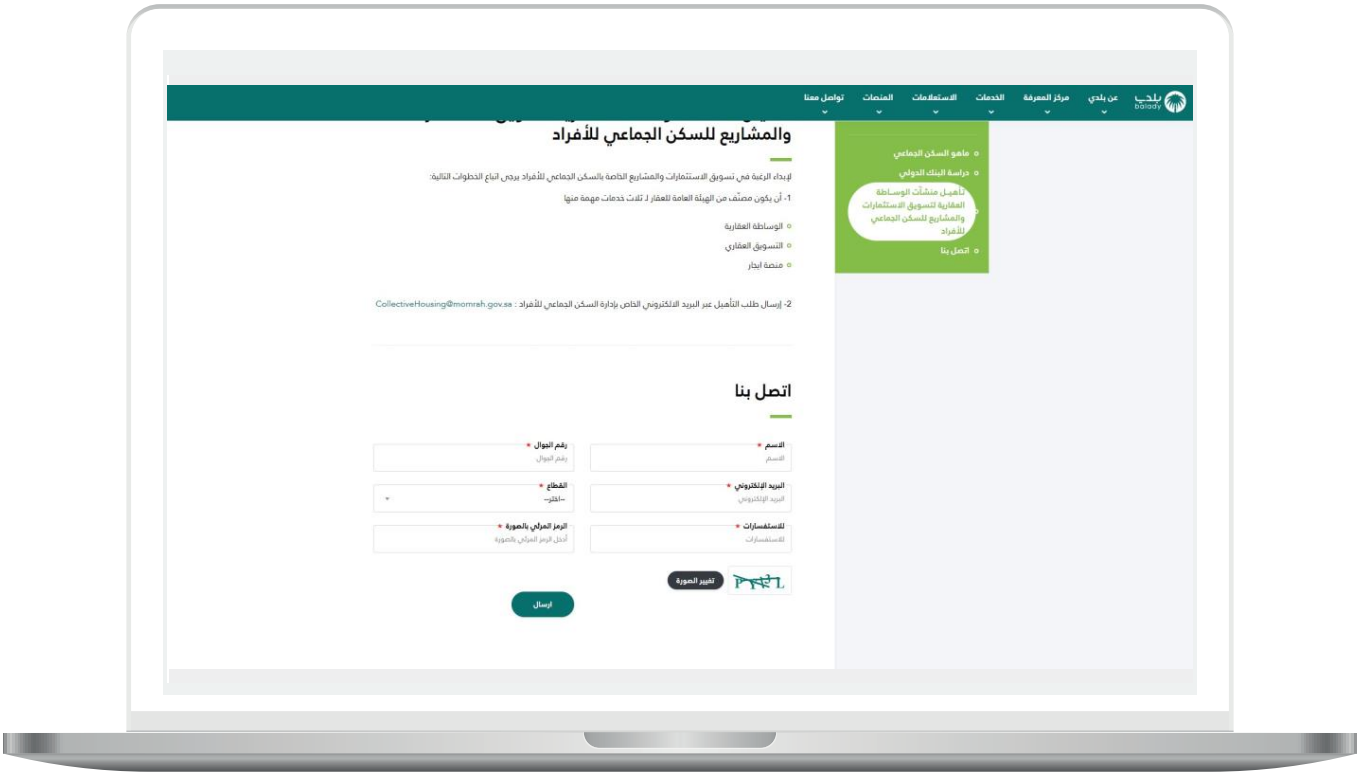
Click the (**Start Service**) button to proceed.



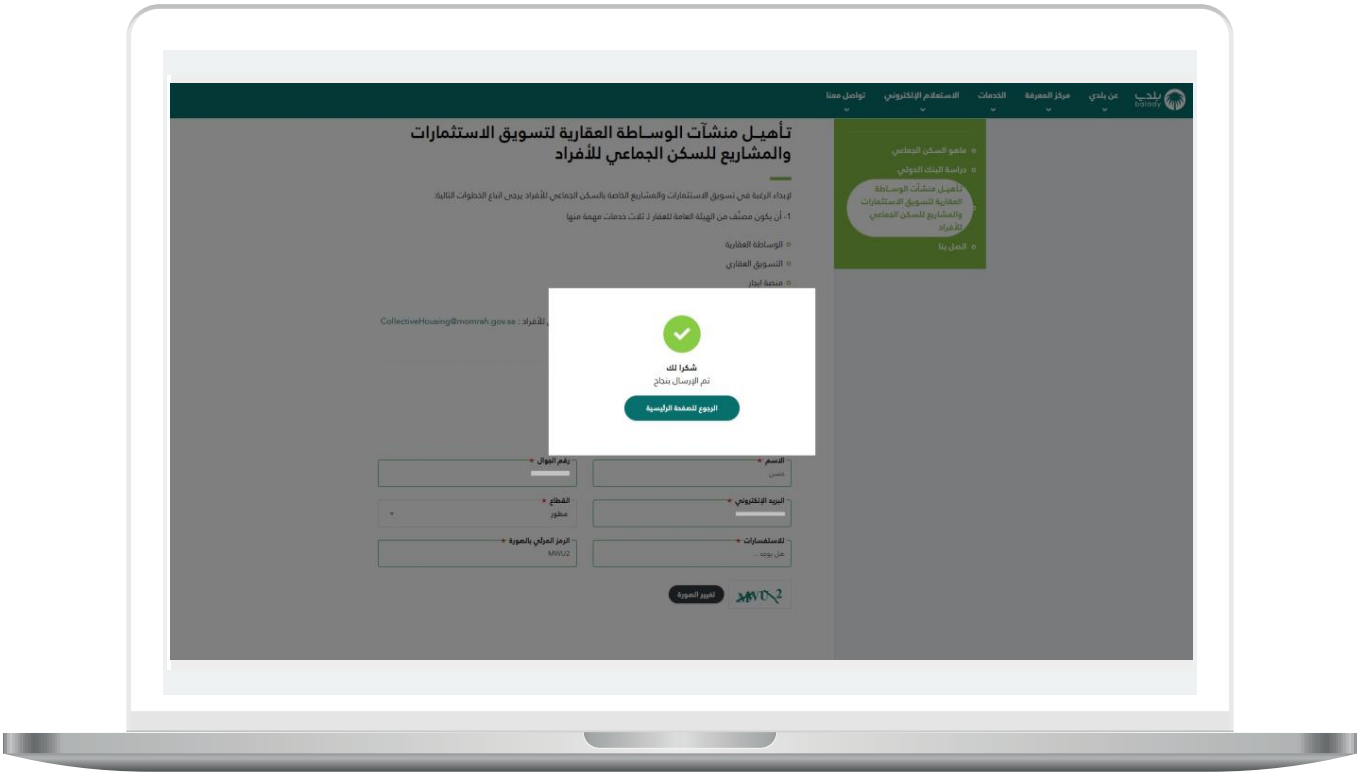
4) The system then displays the Collective Housing Investment details as shown in the following screen.



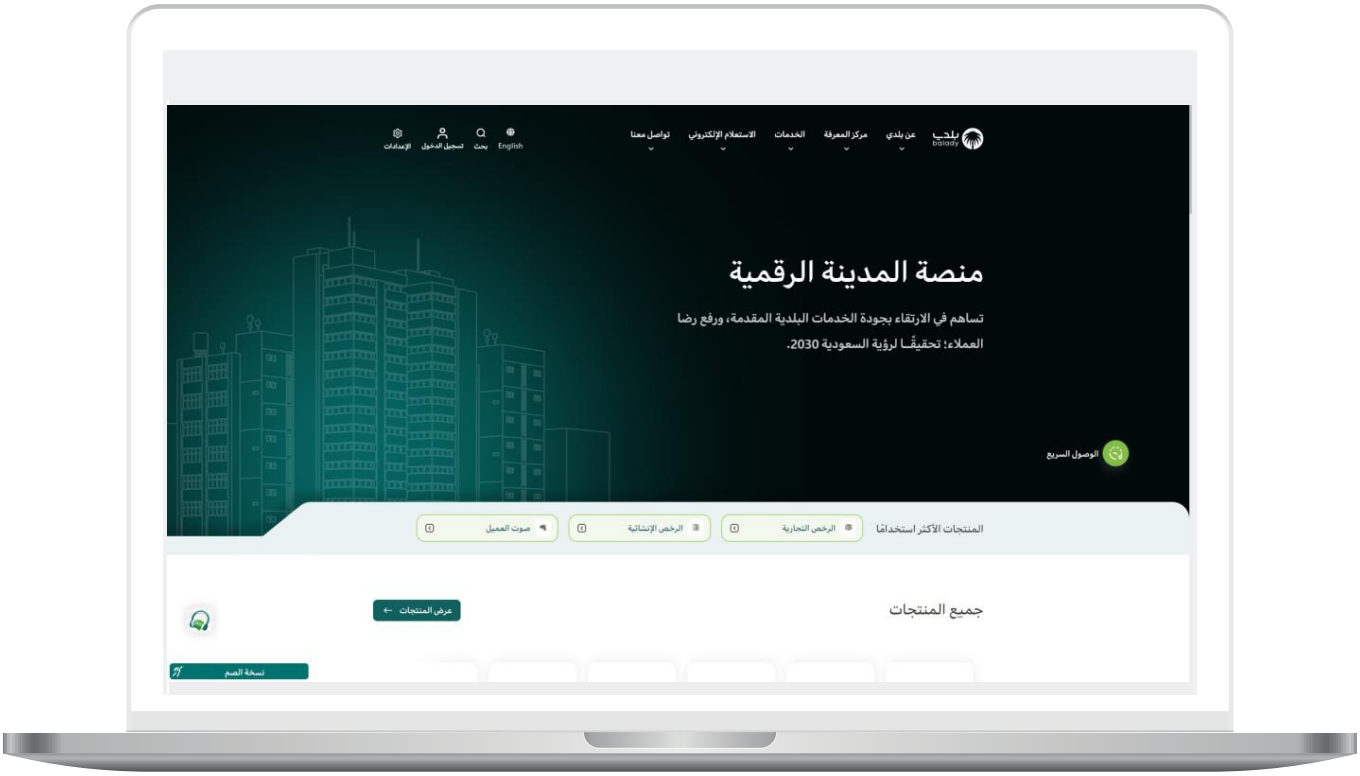
5) The user can contact site administrators by filling in the required fields: (**Name, Mobile Number, Email, Sector, Captcha Code**), then clicking the (**Submit**) button.



6) Once the request is successfully submitted, a confirmation message appears, as shown in the following screen. The user can return to the main screen by clicking (**Return to Homepage**).



7) After clicking (**Return to Homepage**), the user is redirected to the main screen of the Balady platform, as shown in the following screen.



|199040 Direct Contact Number

|@Balady_CS Customer Service