وزارة البلديات والإسكان

Ministry of Municipalities and Housing

User Guide for the Service of

Project Evaluation Request

Beneficiary's Copy

Contents

Project Evaluation Request 03

Intended Users of This Document 03

Steps to Submit a Project Evaluation Request 04

Project Evaluation Request

This document explains the details of the search for classified/qualified establishments on the City Service Providers Classification platform.

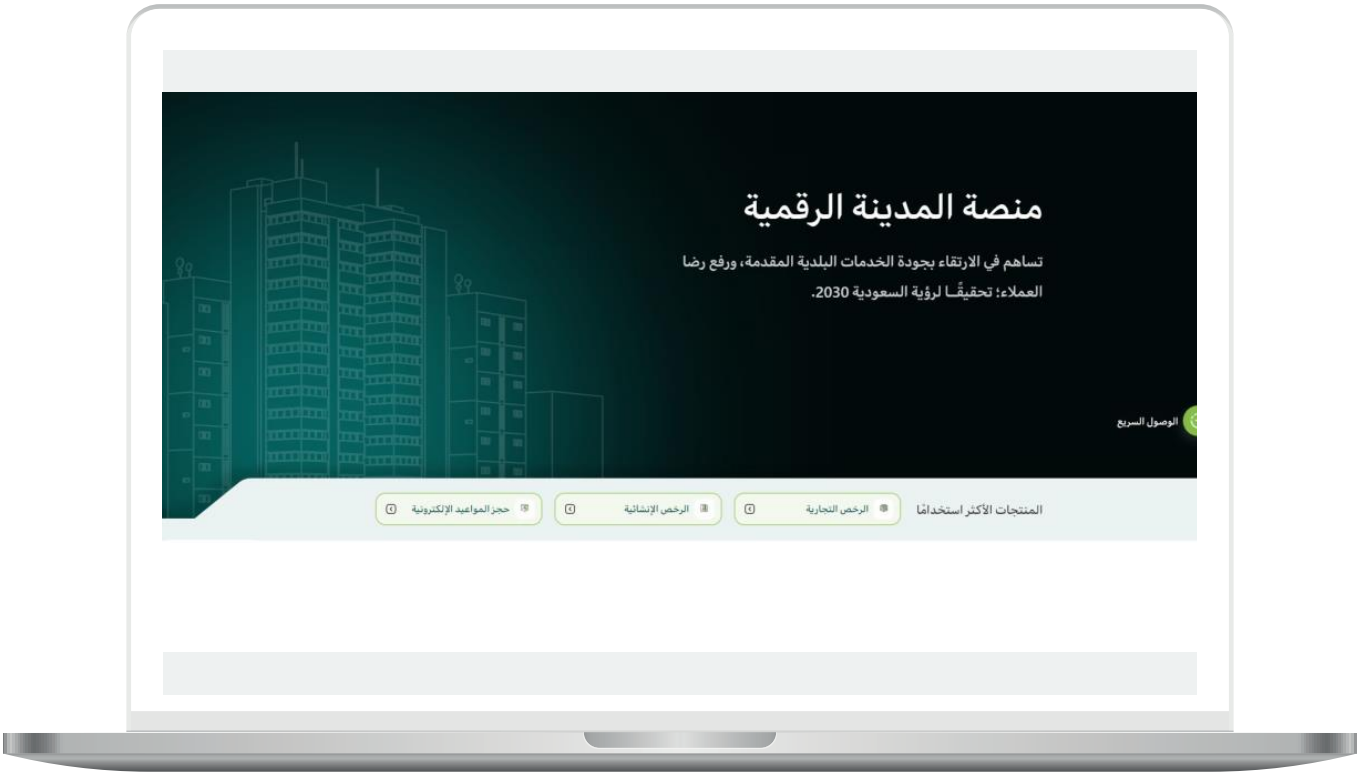
Intended Users of This Document

Contractors:

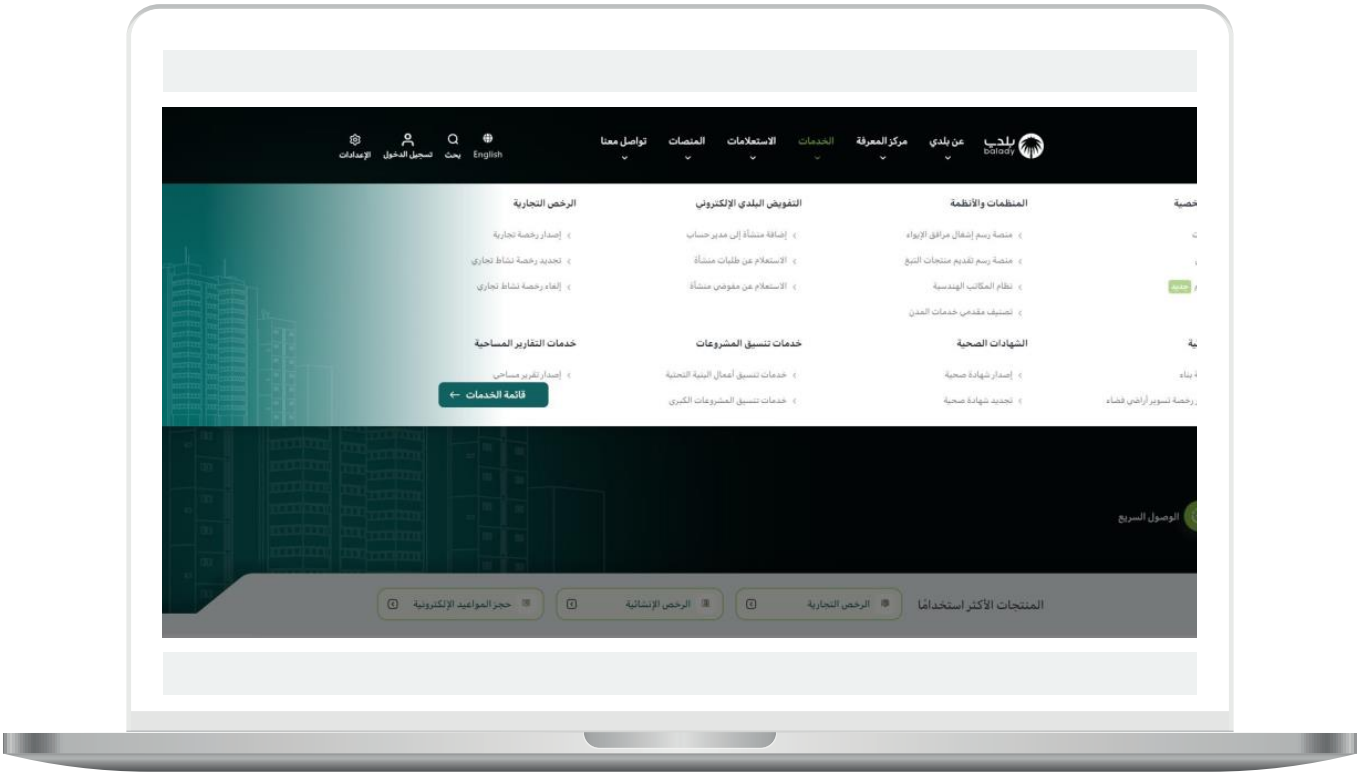
The contractor shares the evaluation form with project managers/evaluators to conduct the evaluation process.

Steps to Submit a Project Evaluation Request

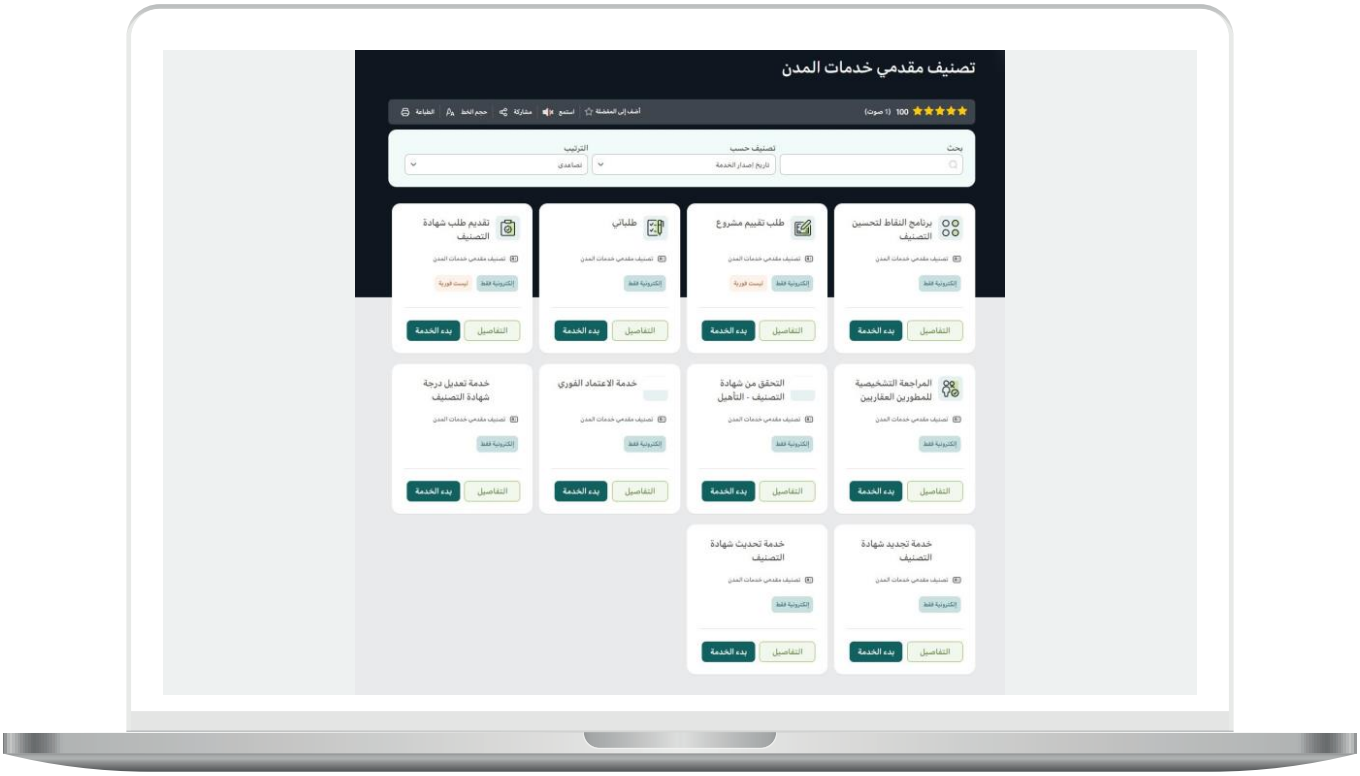
1) The user accesses the Balady platform.



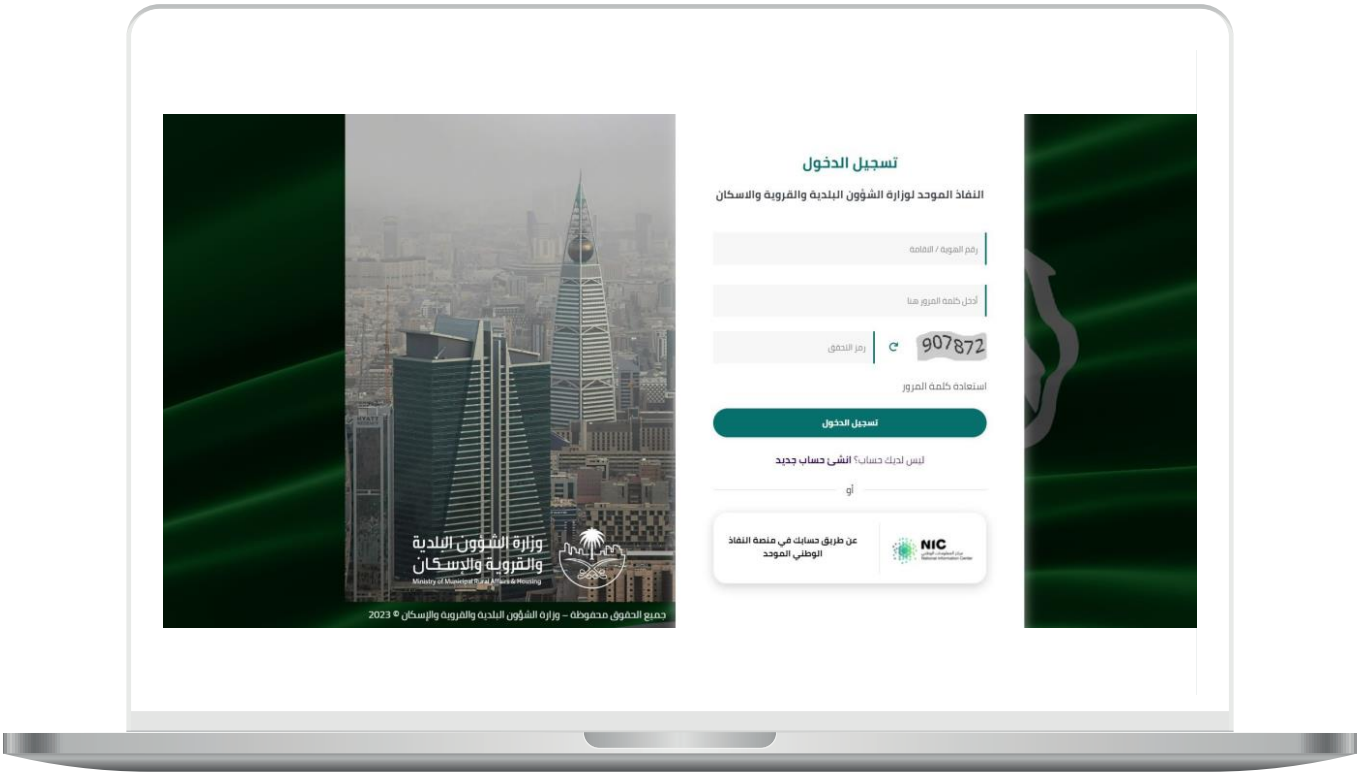
2) The user selects (**City Service Providers Classification**) from the top services tab.



3) The user selects (**Project Evaluation Request**) and clicks (**Start Service**).

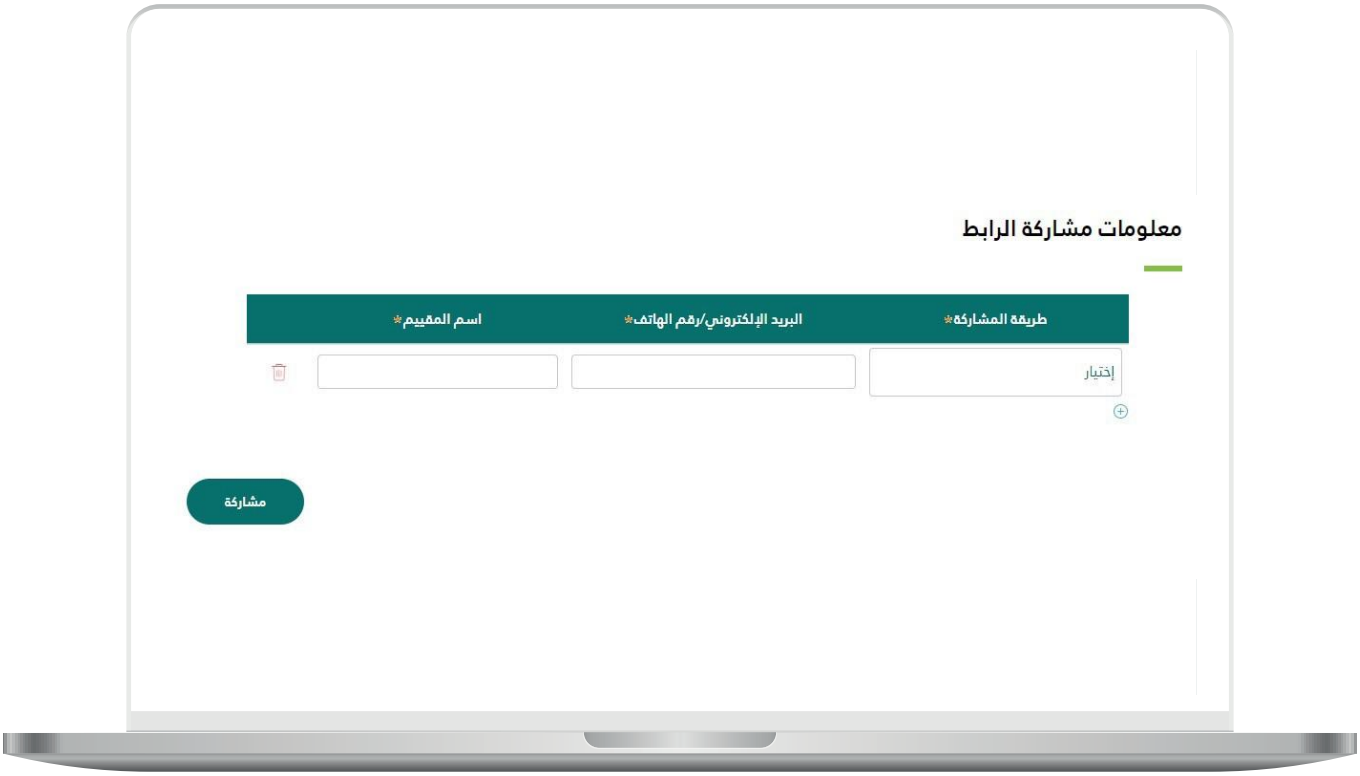


4) The user logs in through the (**Unified National Access Platform**).

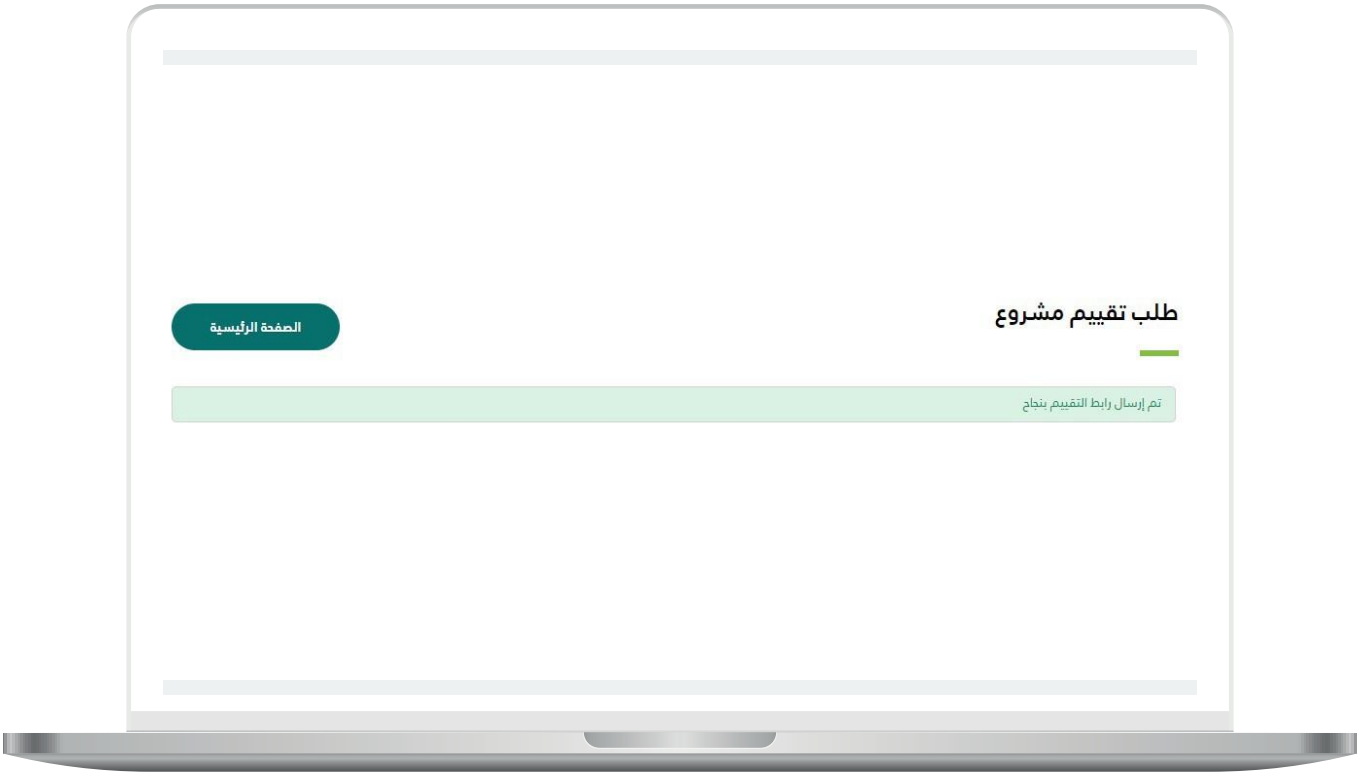


5) The user enters the (**Project Name, Project Type, Project Category**).

6) The user selects the method of sharing the evaluation link.



7) The evaluation link is successfully sent when the following screen appears.



199040 Direct Contact Number

@Balady_CS Customer Service