



وزارة البلديات والإسكان

Ministry of Municipalities and Housing

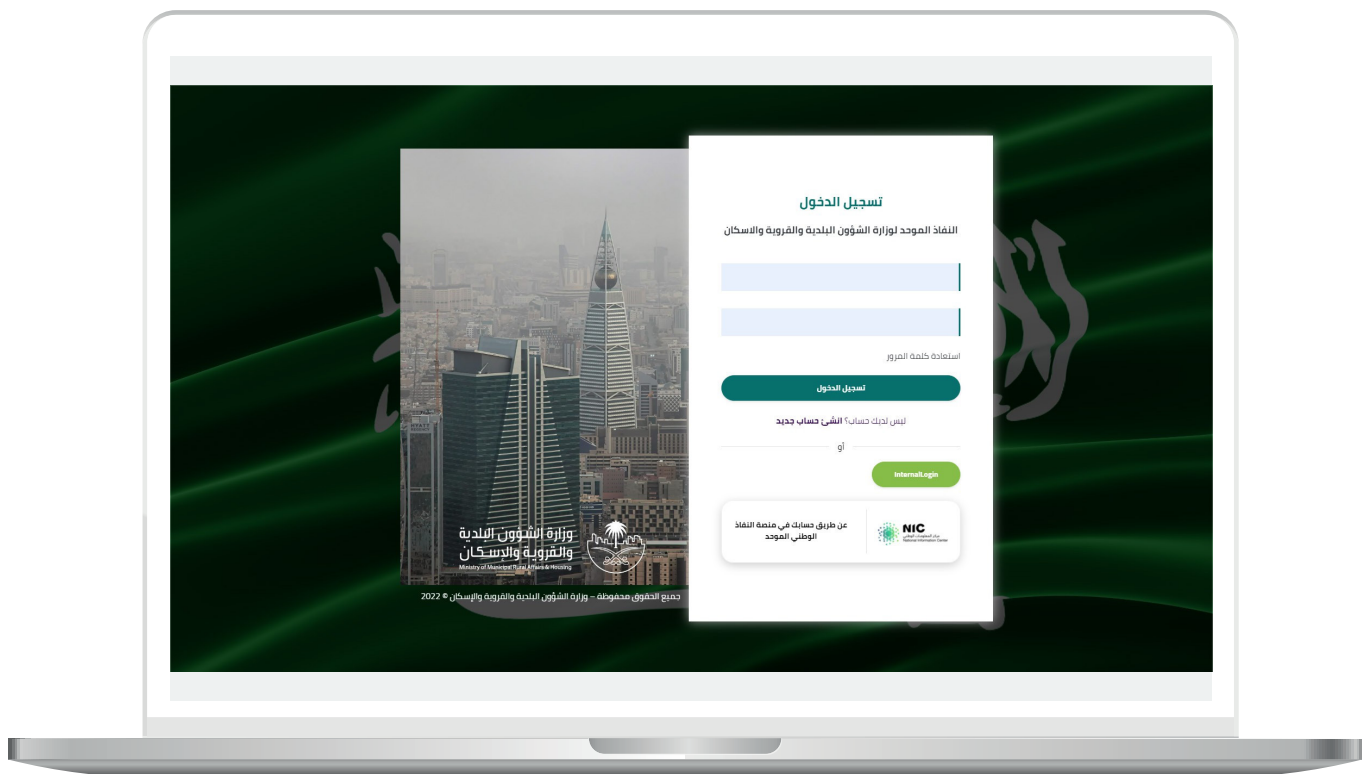
The Objection to Commercial License

Ownership Transfer Rejection Service

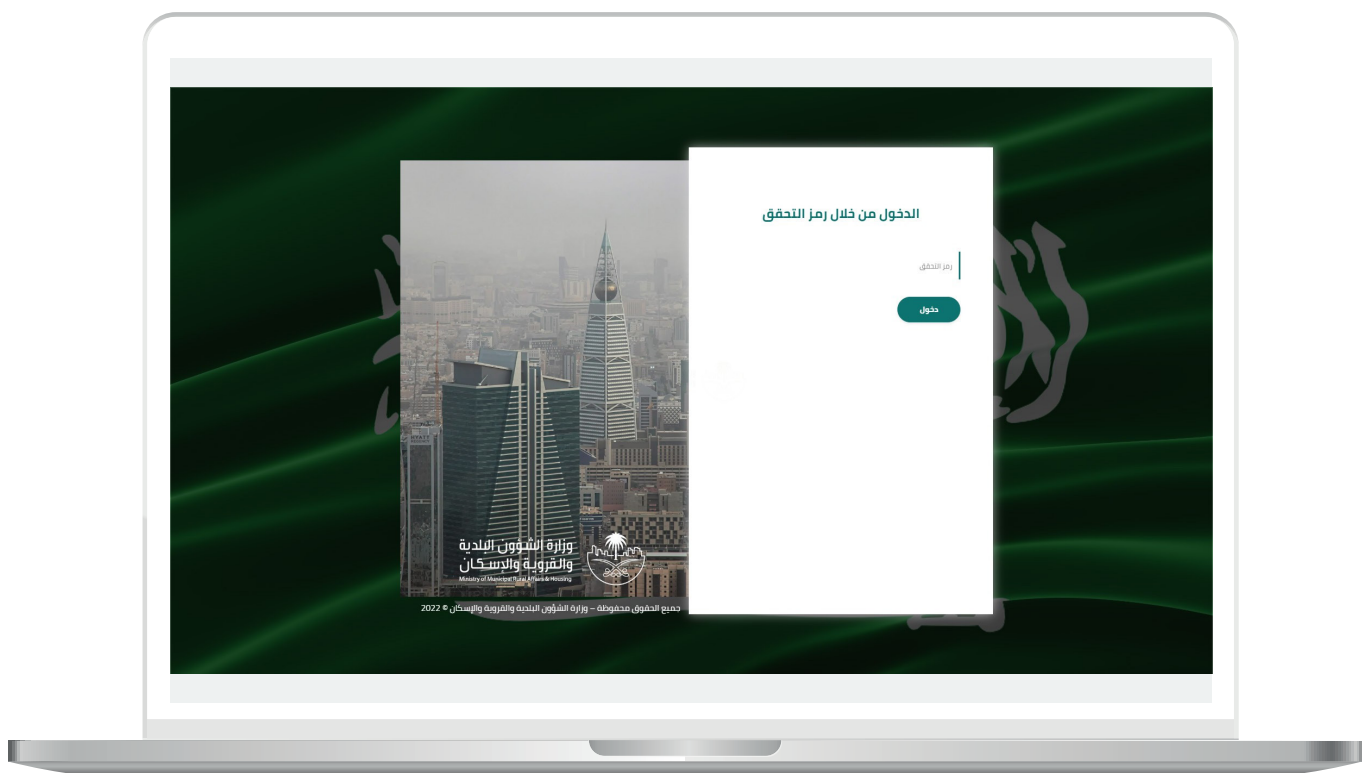
Beneficiary's
Copy

Logging into the System

1) After accessing the system link, the following screen will appear, where the user enters their details (**National ID/Iqama Number, Password**) and then clicks the (**Login**) button.



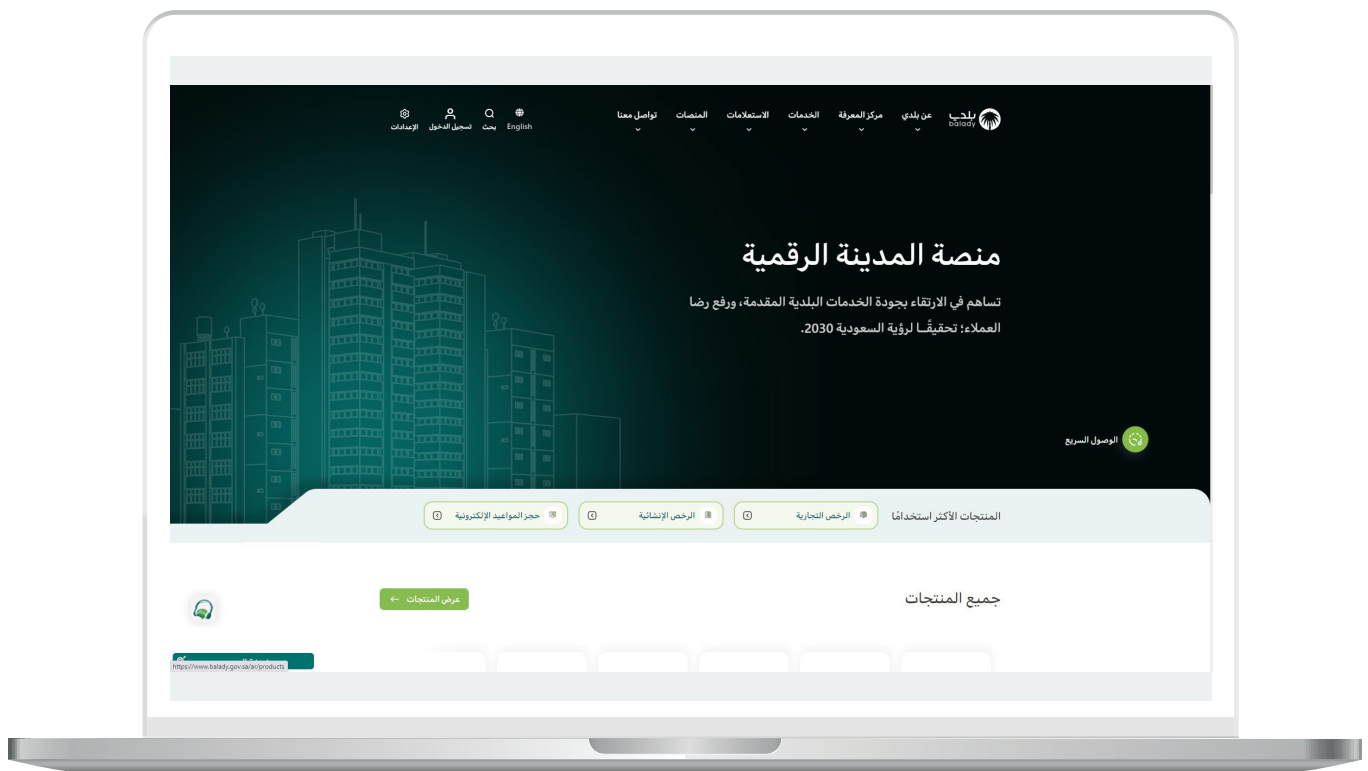
2) A verification code will then be sent to the user's mobile phone, which they need to enter in the (**Verification Code**) field and click the (**Login**) button, as shown in the following screenshot.



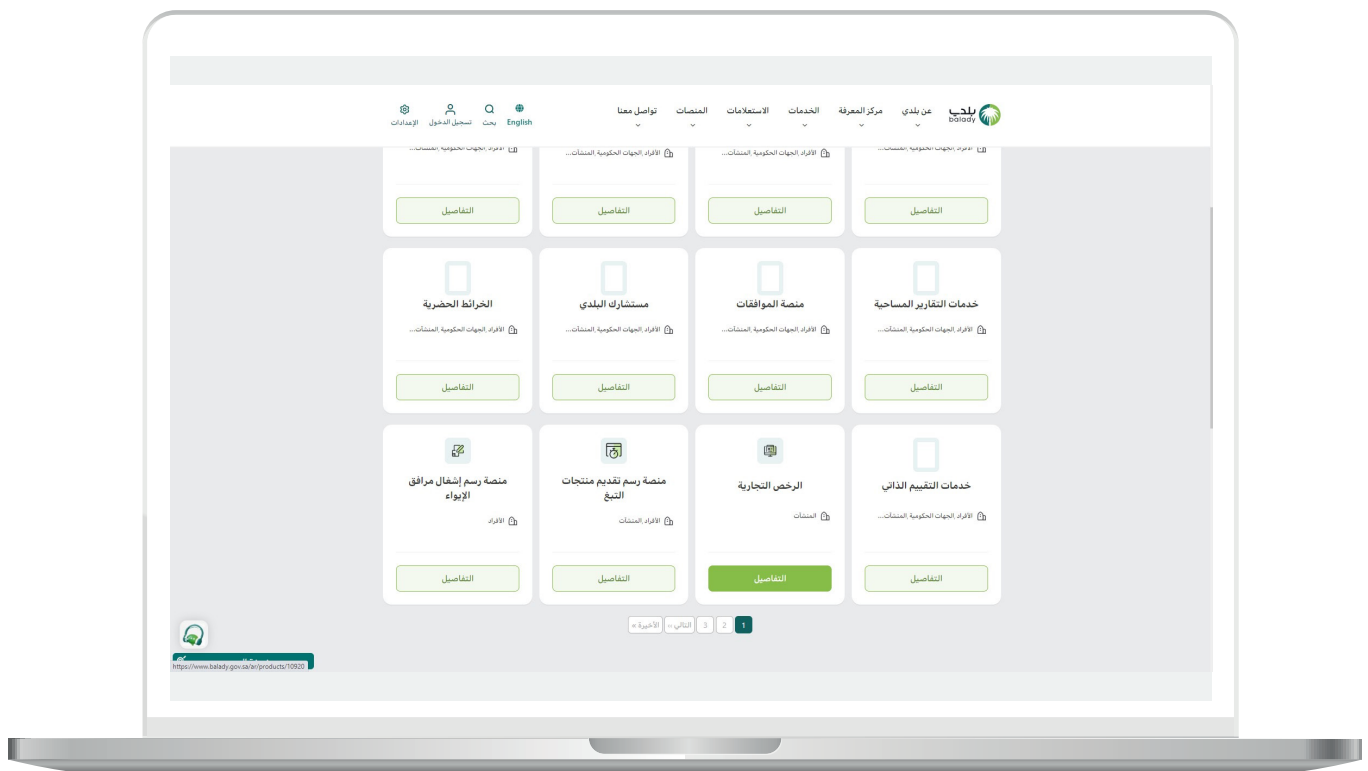
Service Request Steps

1) Once logged into the Balady platform, the platform's main screen will appear, as shown in the screenshot below.

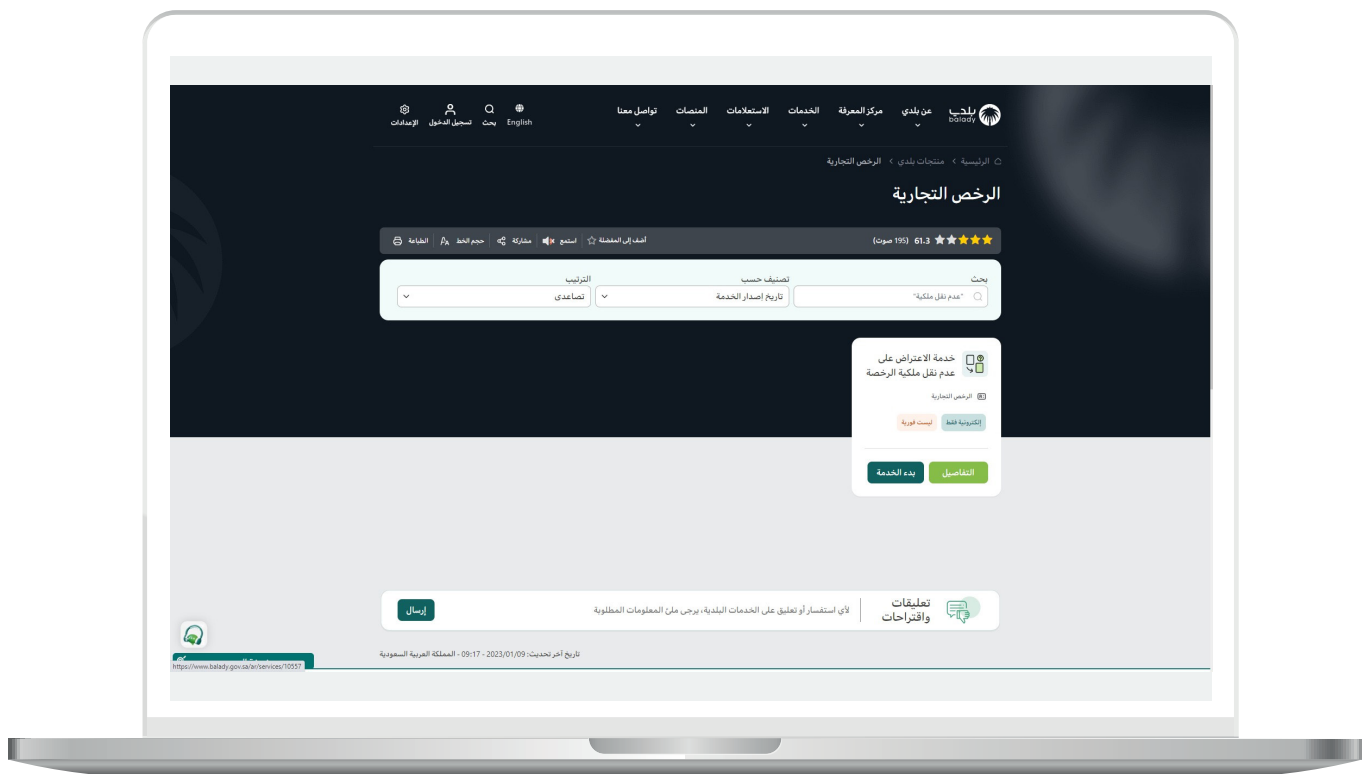
The user then clicks the **(View Products)** button.



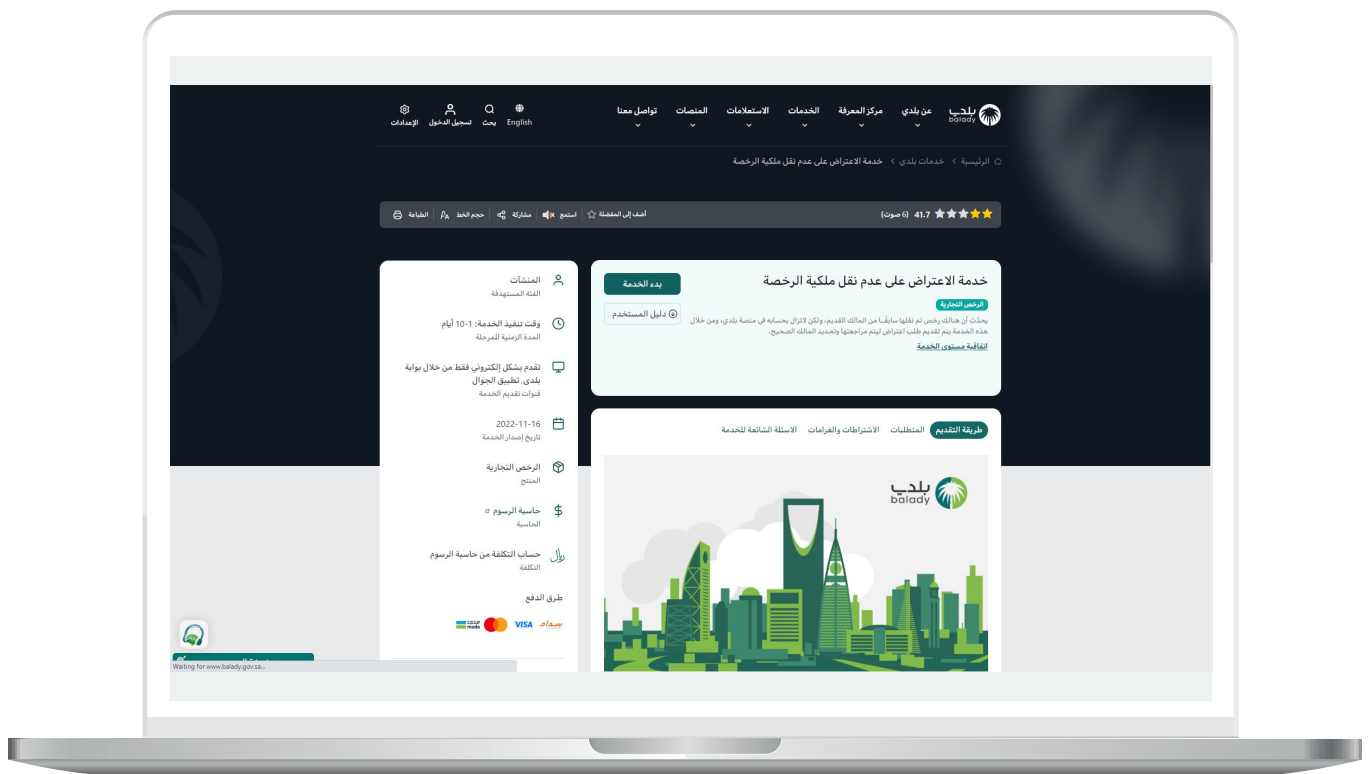
2) To begin the service application process, select the **(Commercial Licenses)** menu, as shown in the screenshot below.



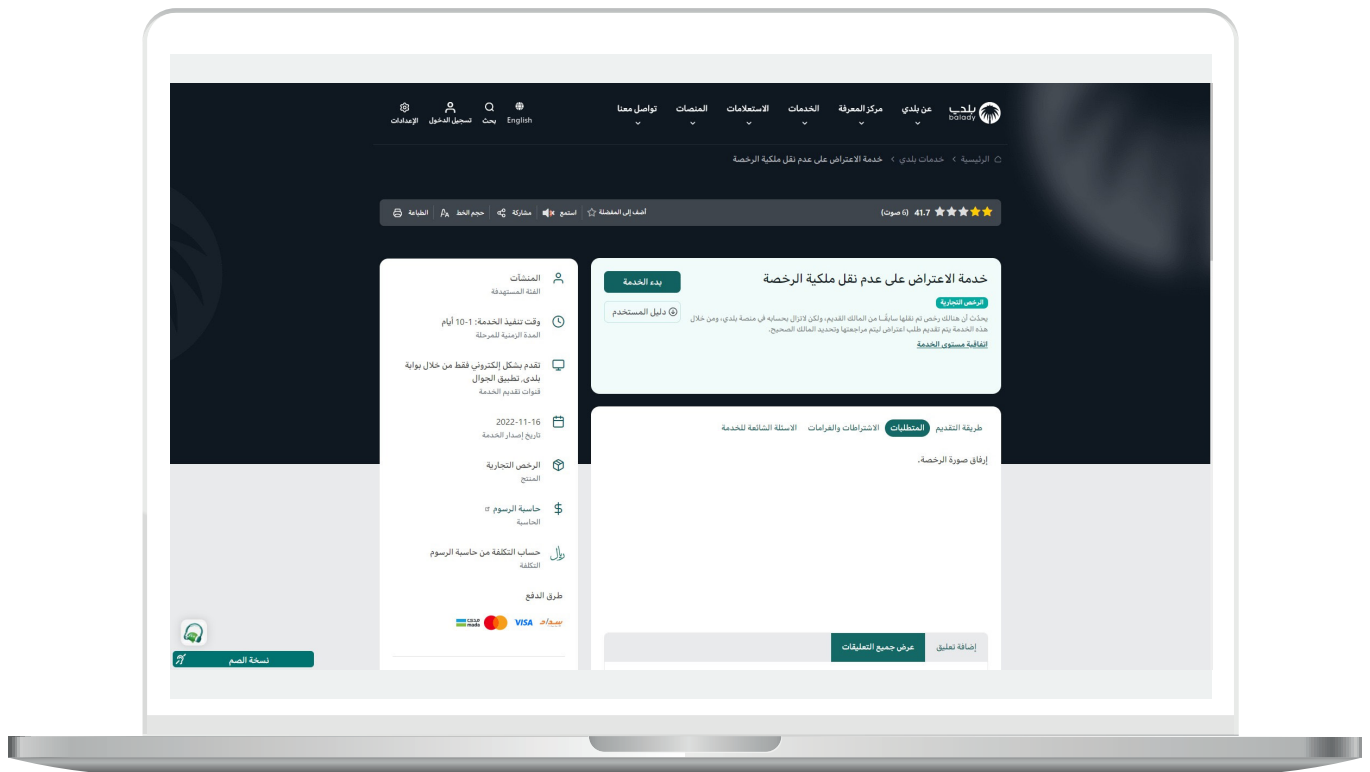
3) The user searches for (Objection to Commercial License Ownership Transfer Rejection Service) as shown in the following screenshot.



4) The next screen appears, allowing the user to view (How to Apply, Requirements, Conditions and Fines, etc.).

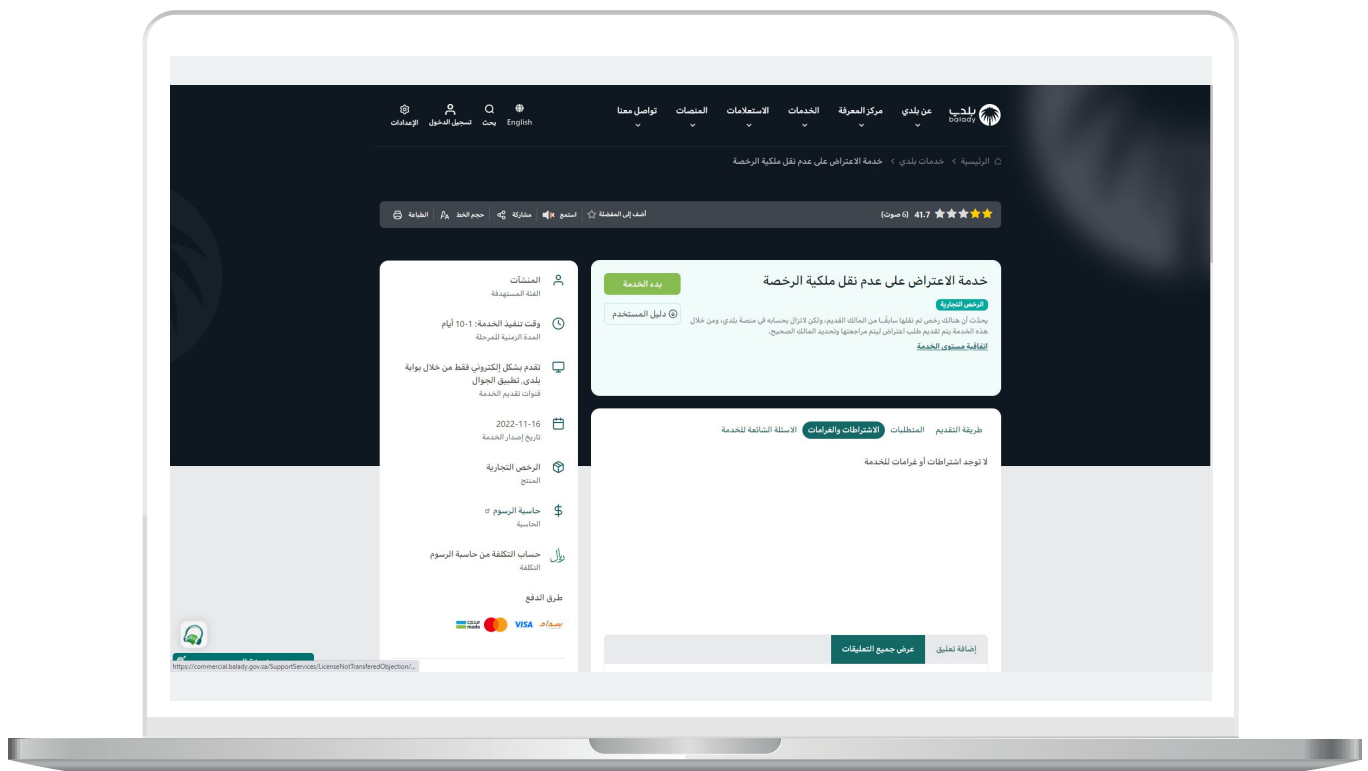


5) The following figure represents the **(Requirements)** section.



6) The following screen represents the **(Conditions and Fines)** section.

To start the application process, the user clicks the **(Start Service)** button.



7) The next screen will appear, where the applicant's information is verified by entering the value in the field Mobile Number and clicking Verify.

After receiving a confirmation message indicating successful verification, the user selects the type of new owner by choosing either (**My Identity**) or (**Establishment**).

In the example below, **(My Identity)** is selected, displaying the user's full name. The system allows the user to verify the license by entering the **(Unified License Number)** and clicking **(Search)**.

If the license number is valid, the system retrieves the license details and enables the user to object to the rejection of the ownership transfer by clicking **(Start Objection)**.

عن بجلي

خدمات بجلي

الاستعلام الإلكتروني

بوابة المراسم الاستعلامية

الخدمات التفاعلية

بجلي

بجلی

الرخص التتارية / الخدمات المساندة / خدمة التفراس على عدم نقل ملكية الرخصة

بيانات مقدم الطلب

اسم مقدم الطلب

عبد الواد

رقم الترخيص

00

شعراً تم التحقق بنجاح

سوف يتم استلام جميع الاشعارات على رقم الترخيص المسجل في النظام

بيانات المالك الجديد

هويتي

الاسم

عبد الواد

مناشاة

رقم الرخصة الموحد

رقم الرخصة الموحد

41042037291

البلدية

بلدية غرب الجزائر

المنطقة

المنطقة الحدود الشمالية

النوع

نشاط ايرت

المراسم التتارية

حالة الرخصة

معلقة

استمراري

8) If **(Establishment)** is selected, the system displays the **(Applicant Status)** section, where the user can choose either **(Owner/Establishment Manager)** or **(Authorized Representative)**, as shown in the following screen.

In the example below, **(Owner/Establishment Manager)** is selected, allowing the user to verify the commercial register by entering the Commercial Register Number in the respective field and clicking **(Browse)**.

If the license number is valid, the system retrieves the license details and enables the user to object to the rejection of the ownership transfer by clicking **(Start Objection)**.

The screenshot shows a web application interface for the 'Objection to Commercial License Ownership Transfer Rejection Service'. The form is titled 'بيانات مقدم الطلب' (Applicant Data) and is divided into several sections:

- بيانات مقدم الطلب (Applicant Data):** Includes fields for 'اسم مقدم الطلب' (Applicant Name), 'رقم الطلب' (Request Number), and 'نوع الطلب' (Request Type). A green button labeled 'مستأجر' (Tenant) is visible.
- بيانات المالك الجديد (New Owner Data):** Includes fields for 'اسم المالك' (Owner Name), 'رقم المالك' (Owner Number), and 'نوع المالك' (Owner Type). A green button labeled 'مستأجر' (Tenant) is visible.
- صفة مقدم الطلب (Applicant Status):** Includes a dropdown menu for 'صفة مقدم الطلب' (Applicant Status) and a green button labeled 'مستأجر' (Tenant).
- رقم الرخصة المودد (License Number):** Includes a field for 'رقم الرخصة المودد' (License Number) and a green button labeled 'مستأجر' (Tenant).

The form is displayed on a laptop screen, and the background features a decorative pattern of blue and white circles.

9) If **(Authorized Representative)** is selected, the system allows the user to choose the representative from the drop-down list, where the Commercial Register/700 Number is entered to retrieve establishment details. The system also enables license verification by entering the Unified License Number and clicking **(Browse)**.

If the license number is valid, the system retrieves the license details and enables the user to object to the rejection of the ownership transfer by clicking **(Start Objection)**.

The screenshot displays a web application interface for the 'Objection to Commercial License Ownership Transfer Rejection Service - Beneficiary'. The form is titled 'بيانات مقدم الطلب' (Requester Data) and is organized into several sections:

- بيانات مقدم الطلب (Requester Data):** Includes fields for 'اسم مقدم الطلب' (Requester Name), 'رقم الطلب' (Request Number), and 'نوع الطلب' (Request Type). A green status indicator shows 'تم التحقق من الطلب' (Request verified).
- بيانات المالك الجديد (New Owner Data):** Includes fields for 'محلته' (Establishment) and 'هاتف' (Phone).
- صفحة مقدم الطلب (Requester Page):** Includes fields for 'محلته' (Establishment) and 'هاتف' (Phone).
- رقم الرخصة الموحد (Unified License Number):** Includes fields for 'رقم الرخصة الموحد' (Unified License Number) and 'اسم الشركة' (Company Name).

The form also features a 'تأكيد' (Confirm) button and a 'بدء الاعتراض' (Start Objection) button.

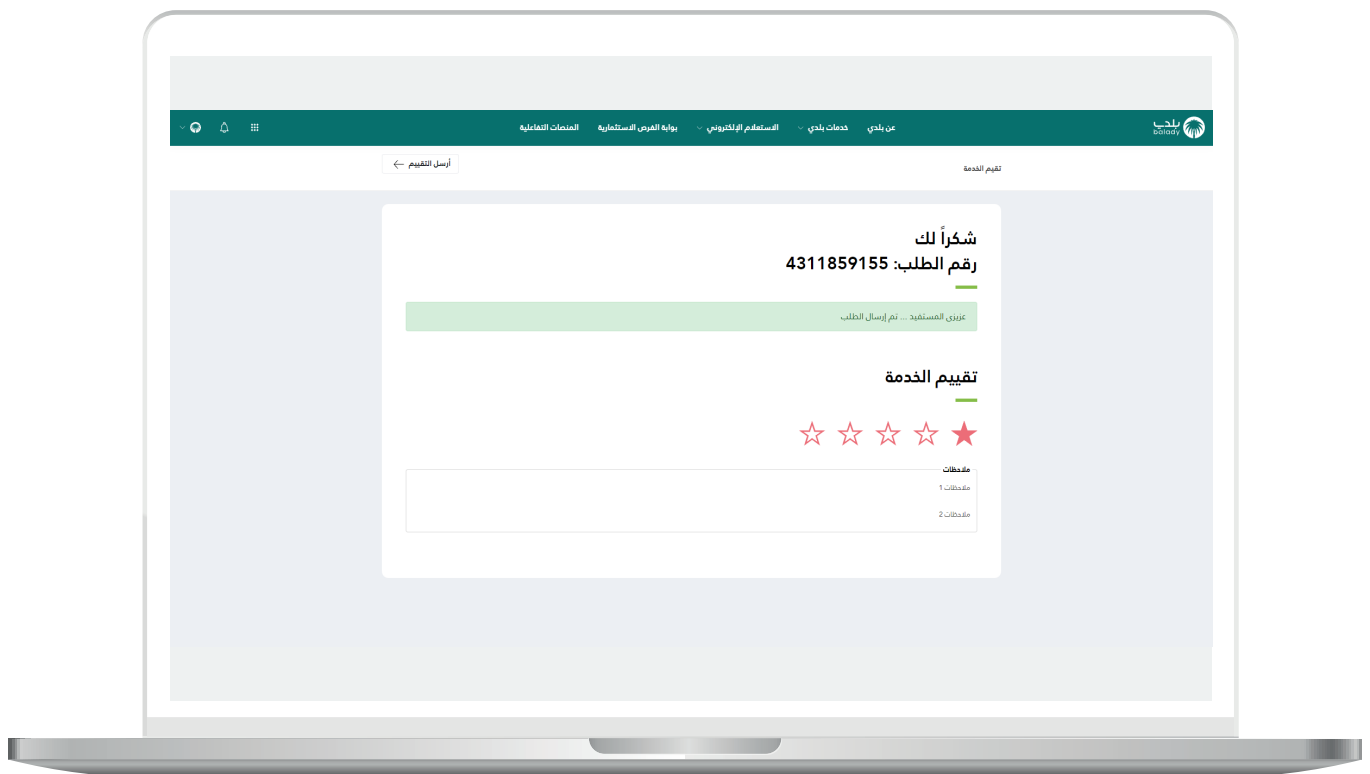
10) After clicking **(Start Objection)**, the Objection Request Details screen appears. The user uploads the **(Objection Reason Attachment)** and enters the **(Objection Reason)** in the designated field.

The user agrees to the Declaration and clicks **(Submit Objection)**.

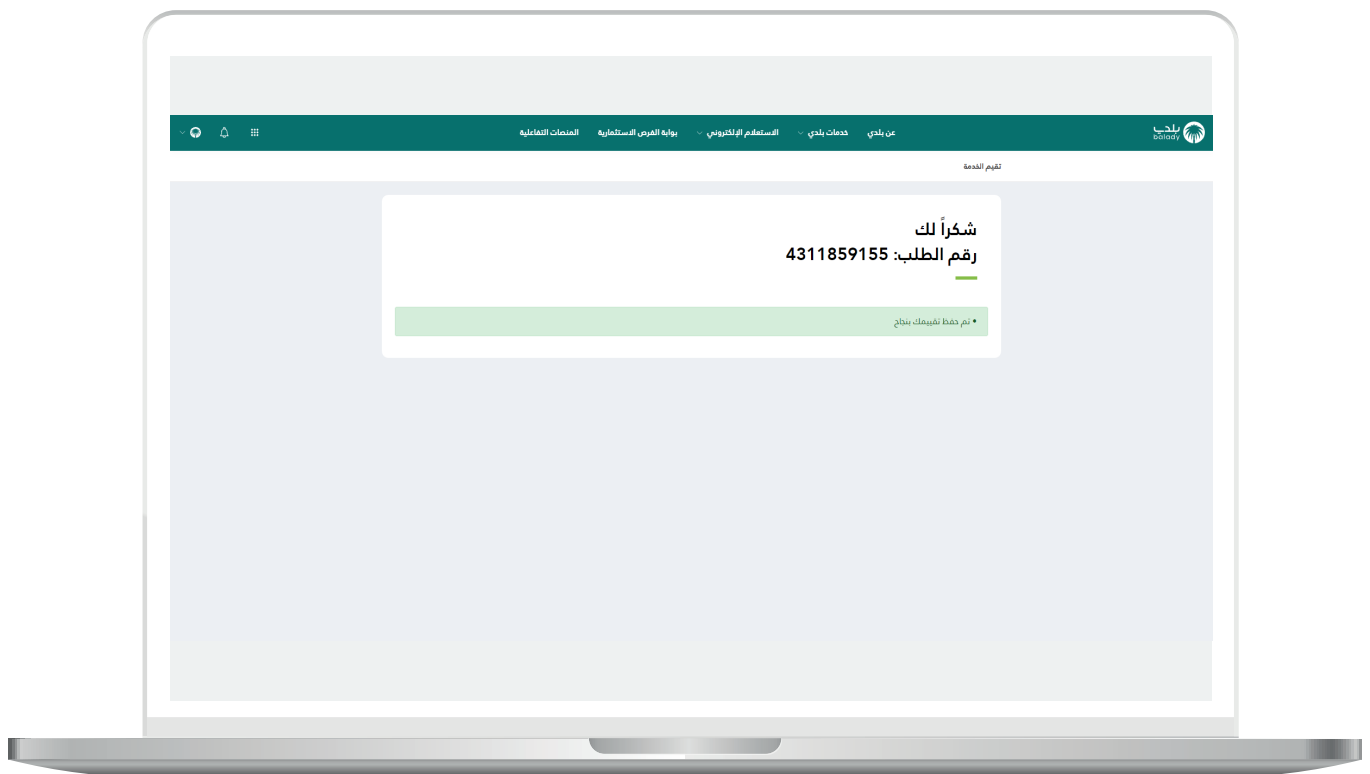
The screenshot shows a web form titled "الاعتراض على عدم نقل ملكية الرخصة" (Objection to the refusal to transfer the license ownership). The form is part of a service provided by the Ministry of Economic Development and Planning (MOP). The user is logged in as "د. محمد أحمد" (Dr. Mohamed Ahmed) with the ID "4311899195". The form includes a section for "سبب الاعتراض" (Reason for objection) with two numbered fields: "1. سبب الاعتراض" (Reason for objection) and "2. سبب الاعتراض" (Reason for objection). Below this is a section for "أقرار صحة البيانات" (Declaration of the accuracy of the data) with a checkbox and a text area for the user to confirm the accuracy of the provided information. The form is displayed on a laptop screen.

11) The request is submitted successfully, and a confirmation message appears, displaying the Request Number, as shown in the following screen.

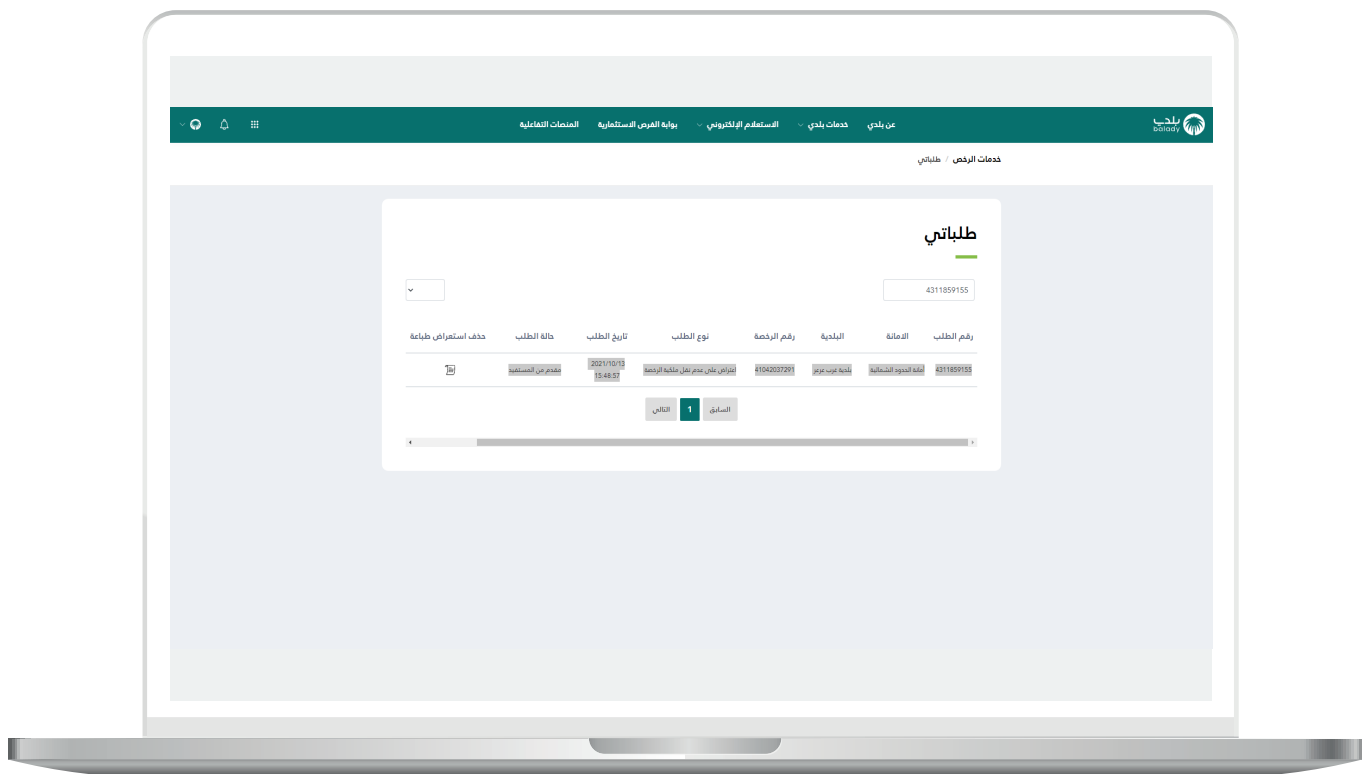
The system also allows the user to evaluate the service by selecting a number of stars and entering comments in the **(Comments)** field. The user then clicks **(Submit Evaluation)**.



12) The evaluation is successfully saved, and a confirmation message appears.



13) The user can track the request status from the **(My Requests)** screen as shown below.



14) By clicking on the paper icon in the **(Browse)** column, the user can see the details of the request.

الرجوع إلى الصفحة الرئيسية / الخدمات المساندة / خدمة الاعتراض على عدم نقل ملكية الرخصة

رقم الطلب : 4412922354

بيانات مقدم الطلب

نوع الهوية	اسم المالك
هوية وطنية	هوية المالك
رقم الجوال	رقم الهوية

المرفقات

نوع المرفق	مرفق سبب الاعتراض
	مرفق

الملاحظات

نوع الملاحظة	ملاحظة مستفيد

 | 199040 Direct Contact Number

 | @Balady_CS Customer Service

